

MEMORANDUM

Council Agenda Item ~~4B~~

5B

To: Honorable Harley Strickland, Mayor and City Council Members

From: William E. Reischmann, Jr., Esquire, City Attorney

Subject: City of Orange City – Village Improvement Association Orange City Woman's Club, Inc. ("VIA") Memorandum of Understanding.

Date: May 6, 2008

PURPOSE

To have the City Council approve the Memorandum of Understanding with the VIA.

BACKGROUND

This Memorandum of Understanding is to allow the VIA to use the Albertus Cottage, said use dictated by the Memorandum of Understanding. The Memorandum of Understanding limits the VIA's use of the premises to Association meetings, historical displays, public education and storage. The Memorandum of Understanding requires the VIA to provide insurance naming the City as an additional insured. The City may terminate the VIA's use of the premises upon 30 days written notice (Paragraph #14).

RECOMMENDATION

Staff recommends, following Council's review and consideration of the Memorandum of Understanding, the City Council direct the City Manager to execute the Memorandum of Understanding on behalf of the City of Orange City.