

MEMORANDUM

TO: Mayor and Council Members
FROM: Debbie Renner, City Clerk
DATE: June 24, 2008
SUBJECT: Decision Regarding Election Schedule

STRATEGIC PLAN TRACKING NO:

PURPOSE

To make a decision whether to hold city elections during even or odd years.

BACKGROUND

As you all are aware from our discussions over the past few months, new election law requirements have made it impossible to comply with current election schedules. The options available to overcome this are to (1) move city elections to even years which would mean that we would share the ballot with any other County, State, or Federal elections taking place at that time and the County Canvassing Board would canvass the election or (2) increase the time between the first and second elections (primary and general for us) to allow ample time to meet audit requirements. I have included a memo from Ann McFall, Volusia County Supervisor of Elections, which provides more detail on the available options. Also included with this memo is the latest update from Ms. McFall as to what the other cities in the County have decided to do to address this issue.

Ms. McFall has scheduled a meeting on Monday, June 23rd at which City Clerks and City Attorneys from throughout the County will be present. I will be attending the meeting with Mr. Reischmann and at our June 24th Council meeting, we will provide you with an update as to discussions at that meeting.

RECOMMENDATION

This is an issue which we all have been discussing and monitoring for some time now. If you have any specific questions you would like to have answered at the meeting on the 24th, please let me know as soon as possible and Mr. Reischmann and I will do our best to have answers ready for you at the meeting. It is recommended that you make a decision regarding the City's elections schedule as soon as possible.

CHAPTER 95-462 UPDATE

AS OF June 16, 2008

NAME OF CITY	MEETING DATE	NOTES/STATUS
DAYTONA BEACH	5/7/2008	Majority of comm in favor of even # yr elections. Will present a change by ordinance. Could be an issue with special election/appointment to replace Comm. Taylor
DAYTONA BCH. SHORES	2/13/2008	1st reading of ordinance to change to even # yr is scheduled for June 11.
DEBARY	6/4/2008	First reading on charter change was 6/4/08 and second reading for 7/2/08 calling for an election 11/4/08.
DELAND	3/10/2008	Will change the dates of elections to even # yr by ordinance with the general being in Aug and run off in Nov.
DELTONA	2/11/2008	First reading of a change by ordinance 6/16/08
EDGEWATER	2/4/2008	Charter review recommended even # yr elections. First reading of ordinance will be June 16.
HOLLY HILL	2/26/2008	Attorney is preparing an ordinance for even # yr. Scheduled for June 24.
LAKE HELEN	6/5/2008	Will probably stay odd # years with more time between elections.
NEW SMYRNA BEACH	4/8/2008	Leaning towards staying in odd # years but changing dates of elections to have greater number of days between elections. Change will be made by ordinance.
OAK HILL	3/24/2008	First reading of an ordinance for a charter change will be 6/9/08 and 2nd reading will be 6/23/08.
ORANGE CITY	3/31/2008	Charter Review recommended staying odd # yr elections. City Comm will receive charter review recommendations 6/16/08
ORMOND BEACH	6/3/2008	Interested in even # yr elections. Directed city attorney/clerk to implement initial change by ordinance with the general election for the city to be in August and run off in Nov..
PIERSON	3/25/2008	Ordinance #08-04 calling for even # year election. First reading 5/13, 2nd reading 5/27. First election 11/2008.
PONCE INLET	N/A	Interested in staying with 1 election per year/winner take all.
PORT ORANGE	2/19/2008	Interested in even numbered years. Will recommend a change by ordinance to city commission.
SOUTH DAYTONA	1/22/2008	Interested in even # yr. 1st reading of ordinance will be June 10



Ann McFall

Supervisor of Elections County of Volusia

January 21, 2008

MEMO TO: City Clerks

FROM: Ann McFall, Supervisor

SUBJECT: Chapter 95-462 (As Amended by Chap. 98-506)

As promised at the Municipal Elections meeting that was held at my office on January 14, 2008, I would like to offer the following information so that you may share with your elected body.

The Department of Elections will no longer be able to offer Elections 28 days apart beginning with the 2009 Election Year. While 2007 proved to be difficult because of increased security, ballot ordering the day after the first election, 10 day contest of election, early voting requirements, etc., it will be impossible due to increased requirements from the State Division of Elections. There is a change effective July 1, 2008. Per F.S. 101.591, an audit of each election will be required. Although the specifics are still being developed by the State, it is becoming apparent that each canvassing board will be required to perform an audit of at least 1% and not more than 2% of precincts chosen at random. This is not one audit of the election. It is 16 audits if all cities have an election. And, it has to be completed for each election. The audit for October, 2009 must be completed before the November, 2009 election. The canvassing board must be present when the audit is performed.

There are several scenarios to address the issue of odd number year elections.

- **SCENARIO #1:** Have the first election the same as in even numbered years, per F.S. 100.061; "...A primary election for nomination of candidates shall be held on the Tuesday 9 weeks prior to the general election."
- **SCENARIO #2:** Schedule Elections in even numbered years. Per 95-462, Sec. 7:A municipality may, by ordinance and without referendum, exempt itself from the provisions of this act provided, however, that the ordinance effecting such exemption be approved prior to March 1 of any given year.
- **SCENARIO #3:** Have the first election the same as in even numbered years, per F.S. 100.061, and assign the canvassing activity to the County Canvassing Board. This will recognize the election as 1 election for auditing purposes instead of 16 elections on one day.

As a result of the Municipal Elections meeting, the following ideas were offered:

- **SCENARIO #4:** Continue to hold elections in odd numbered years and amend each city charter to use the County Canvassing Board to canvass. As was mentioned in Scenario #3, this would be considered 1 election instead of 16 individual elections.
- **SCENARIO #5:** Lengthen the time between elections in odd numbered years. The suggestion was 60 days between elections.

If requested, I will make myself available to attend a city commission meeting. Please call Connie Gimba to arrange.

Historic Courthouse
125 West New York Avenue, DeLand, FL 32720-4208
(386) 736-5930 • (386) 254-4690 • (386) 423-3311 • FAX (386) 822-5715
www.volusia.org/elections

Date 3/29/2008

Ann McFall
Supervisor of Elections

Volusia County, FL

Time 10:33 AM

Number of Voters by City/Wards

City Ward Name	Registered Voters					Inactive Voters			
	Total	Dems	Reps	NPA	Other	Dems	Reps	NPA	Other
0 Unincorporated Areas	71,289	26,515	27,585	14,568	2,621	3,291	3,244	2,579	397

1 Daytona Beach	34,556	18,237	8,179	7,028	1,112	5,225	2,324	3,362	379
1 Daytona Beach Zne 1	5,654	2,542	1,662	1,220	230	705	405	554	72
2 Daytona Beach Zne 2	5,457	2,770	1,435	1,072	180	631	377	411	57
3 Daytona Beach Zne 3	5,345	2,784	1,094	1,264	203	1,407	460	809	101
4 Daytona Beach Zne 4	6,659	2,315	2,721	1,396	227	542	611	606	66
5 Daytona Beach Zne 5	5,694	3,779	748	1,021	146	899	315	506	52
6 Daytona Beach Zne 6	5,747	4,047	519	1,055	126	1,041	156	476	31
	34,556	18,237	8,179	7,028	1,112	5,225	2,324	3,362	379

2 Daytona Bch Shores	3,241	1,000	1,474	652	115	135	239	126	29
1 Daytona Beach Shores	3,241	1,000	1,474	652	115	135	239	126	29
	3,241	1,000	1,474	652	115	135	239	126	29

3 DeBary	12,570	3,965	5,544	2,533	528	553	757	388	94
1 DeBary	12,570	3,965	5,544	2,533	528	553	757	388	94
	12,570	3,965	5,544	2,533	528	553	757	388	94

4 DeLand	13,639	5,890	4,731	2,430	588	1,096	829	767	118
1 DeLand	13,639	5,890	4,731	2,430	588	1,096	829	767	118
	13,639	5,890	4,731	2,430	588	1,096	829	767	118

5 Deltona	48,632	19,407	15,316	11,874	2,035	3,060	2,523	2,317	362
1 Deltona City Zone 1	7,853	3,197	2,232	2,111	313	571	446	458	60
2 Deltona City Zone 2	8,813	3,421	3,017	2,015	360	450	456	317	56
3 Deltona City Zone 3	7,599	3,036	2,372	1,901	290	655	448	463	87
4 Deltona City Zone 4	7,373	3,136	2,195	1,706	336	491	389	378	58
5 Deltona City Zone 5	8,911	3,606	2,788	2,126	391	460	421	346	60
6 Deltona City Zone 6	8,083	3,011	2,712	2,015	345	433	363	355	41
	48,632	19,407	15,316	11,874	2,035	3,060	2,523	2,317	362

6 Edgewater	13,741	5,386	4,518	3,414	423	798	613	632	55
1 Edgewater Zone 1	2,875	1,179	923	688	85	227	167	196	11
2 Edgewater Zone 2	3,605	1,383	1,202	926	94	177	148	146	12
3 Edgewater Zone 3	3,559	1,406	1,147	882	124	201	149	147	13
4 Edgewater Zone 4	3,702	1,418	1,246	918	120	193	149	143	19
5 Edgewater Zone 5	0	0	0	0	0	0	0	0	0
	13,741	5,386	4,518	3,414	423	798	613	632	55

7 Holly Hill	6,513	3,039	1,749	1,456	269	595	361	380	53
1 Holly Hill Zone 1	1,422	647	364	354	57	159	74	100	11
2 Holly Hill Zone 2	1,707	830	426	381	70	137	79	96	17
3 Holly Hill Zone 3	1,697	761	509	358	69	148	133	87	10
4 Holly Hill Zone 4	1,687	801	450	363	73	151	75	97	15
	6,513	3,039	1,749	1,456	269	595	361	380	53

8 Lake Helen	1,775	791	574	336	74	72	71	52	15
1 Lake Helen	1,775	791	574	336	74	72	71	52	15

Ann McFall

Supervisor of Elections

Volusia County, FL

Date 3/29/2008

Time 10:33 AM

Number of Voters by City/Wards

City Ward Name	Registered Voters					Inactive Voters			
	Total	Dems	Reps	NPA	Other	Dems	Reps	NPA	Other
	1,775	791	574	336	74	72	71	52	15
9 New Smyrna Beach	15,627	5,837	6,120	3,212	458	916	814	677	91
1 New Smyrna Beach 1	3,728	1,250	1,647	723	108	204	251	160	18
2 New Smyrna Beach 2	3,279	1,256	1,242	679	102	210	201	166	29
3 New Smyrna Beach 3	4,035	1,357	1,639	903	136	211	171	157	18
4 New Smyrna Beach 4	4,585	1,974	1,592	907	112	291	191	194	26
	15,627	5,837	6,120	3,212	458	916	814	677	91
10 Oak Hill	1,241	571	383	261	26	58	54	49	7
1 Oak Hill	1,241	571	383	261	26	58	54	49	7
	1,241	571	383	261	26	58	54	49	7
11 Orange City	5,508	2,111	2,097	1,080	220	371	285	231	60
1 Orange City	5,508	2,111	2,097	1,080	220	371	285	231	60
	5,508	2,111	2,097	1,080	220	371	285	231	60
12 Ormond Beach	27,004	9,964	11,149	5,000	891	1,007	1,122	784	111
1 Ormond Beach Zone 1	7,071	2,616	3,012	1,243	200	213	281	160	23
2 Ormond Beach Zone 2	5,170	2,197	1,756	1,040	177	341	270	265	44
3 Ormond Beach Zone 3	8,179	2,646	3,841	1,443	249	147	266	153	24
4 Ormond Beach Zone 4	6,584	2,505	2,540	1,274	265	306	305	206	20
	27,004	9,964	11,149	5,000	891	1,007	1,122	784	111
13 Pierson	664	292	210	142	20	25	28	16	2
1 Pierson	664	292	210	142	20	25	28	16	2
	664	292	210	142	20	25	28	16	2
14 Ponce Inlet	2,517	689	1,237	506	85	84	144	68	16
1 Ponce Inlet	2,517	689	1,237	506	85	84	144	68	16
	2,517	689	1,237	506	85	84	144	68	16
15 Port Orange	35,142	12,954	13,158	7,762	1,268	1,656	1,716	1,442	215
1 Port Orange Zone 1	6,777	2,832	2,131	1,546	268	499	421	403	62
2 Port Orange Zone 2	7,804	3,076	2,757	1,683	288	479	414	400	56
3 Port Orange Zone 3	10,362	3,591	4,030	2,369	372	403	470	345	45
4 Port Orange Zone 4	10,199	3,455	4,240	2,164	340	275	411	294	52
	35,142	12,954	13,158	7,762	1,268	1,656	1,716	1,442	215
16 South Daytona	7,442	3,289	2,328	1,573	252	663	429	511	53
1 South Daytona	7,442	3,289	2,328	1,573	252	663	429	511	53
	7,442	3,289	2,328	1,573	252	663	429	511	53
17 Flagler Beach	64	27	23	13	1	5	3	3	0
1 Flagler Beach	64	27	23	13	1	5	3	3	0
	64	27	23	13	1	5	3	3	0

COMPARISON OF MAIL BALLOT ELECTION COSTS vs. PRECINCT ELECTION COSTS FOR ORANGE CITY

Calculations Based On the Following Assumptions

2 Precincts-5500 registered voters.

DoE Canvasses Mail Ballot Election/Municipality Canvasses Precinct Election.

There will be no absentee or early voting with a mail ballot election.

ITEM	Costs to Municipality for Mail Ballot Election		Costs to Municipality for Opening 2 Precincts	
ELECTION SYSTEM				
Program Voting System	1 ballot style	\$90.00	1 ballot style	\$90.00
Sub-Total		\$90.00		\$90.00
BALLOT ENVELOPES-POSTAGE-BALLOTS				
Mail Ballot or Absentee Ballot Envelopes Sets @ .52 ea	5500 voters	\$2,860.00	5500 voters	\$2,860.00
Postage-6 1/2" by 9 1/2" Mail Ballot Envelope Sets @ .63* ea	5500 voters	\$3,465.00	n/a	n/a
Postage-6 1/2" by 9 1/2" Absentee Ballot Envelope Sets @ .63* ea	n/a	n/a	5500 voters	\$3,465.00
Precinct Ballots @ .185 each	5500 voters	\$1,017.50	5500 voters	\$1,017.50
Early Voting Ballots @ .185 each	n/a	n/a	550 voters	\$101.75
Absentee Ballots @ .185 each	n/a	n/a	550 voters	\$101.75
Cost to Process Ballots	Standard fee	Waived	Standard Fee	Waived
Cost to Update Voter History @ \$10.00 per 1000 voters	n/a	n/a	5500 voters	\$50.00
Sub-Total		\$7,342.50		\$7,596.00
EVS/POLLING SITE & EVS/POLL WORKERS				
EV-\$.07 per registered voter	n/a	n/a	5500 voters	\$385.00
Polling Site-Delivery/Pickup of Equipment @ \$250.00 Site	n/a	n/a	2 Sites	\$500.00
Polling Site-Supplies @ \$10.00 per Day/per Site	n/a	n/a	2 Sites/1Day	\$20.00
Polling Site - Rent	n/a	n/a	per 2008 cost	\$0.00
Polling Site - Phone Line connection - 2 Sites @56.00 ea	n/a	n/a	2 Sites	\$0.00
Polling Site - Phone Line - 30 day min. - 37.75 each line	n/a	n/a	2 Sites	\$0.00
Polling Site - Notice of change - @ .25 ea	n/a	n/a	n/a	n/a
Poll Workers-Scheduling @ 2.00 ea	n/a	n/a	12 poll workers	\$24.00
Poll Workers-Training for 2 sites	n/a	n/a	12 poll workers	\$120.00
Poll Workers-Election Day - 6 poll workers per site/2 sites	n/a	n/a	12 poll workers	\$1,320.00
Sub-Total		\$0.00		\$2,369.00
OVERTIME				
Election Day				
5:30am-9:00pm-5.5 hrs. x \$15.00 hr.	n/a	n/a	4 staff	\$330.00
Early Voting				
Setup/Breakdown-Sunday-6hrs. x \$15.00 hr.	n/a	n/a	2 staff	\$180.00
Daily Schedule 7:00am-6:30pm-6 days x 2.5 hrs. x \$15.00 hr.	n/a	n/a	3 staff	\$675.00
Sub-Total		\$0.00		\$1,185.00
ADS				
L & A		\$300.00		\$300.00
Early Voting (No charge if at DOE Office)	n/a	\$0.00		\$300.00
Sample Ballot/Polling Place List		\$300.00		\$300.00
Election Referendum - 2x (5th and 3rd week before election)	2 ads	\$750.00	2 ads	\$750.00
Sub-Total		\$1,350.00		\$1,650.00
OTHER ITEMS				
Supplies for Canvassing Board, misc. forms, etc.		\$200.00		\$200.00
Sub-Total		\$200.00		\$200.00
TOTAL		\$8,982.50		\$13,090.00

*Estimate - Depending on Postal Rates