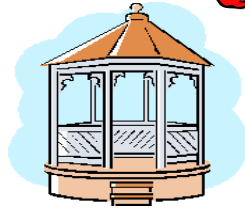



Orange City 



 Farmer's Market

Vendor Application

Public Information Coordinator
Danielle Lung
Dlung@ourorangecity.com

Phone: 386-775-5410
Fax: 386-775-5416

Application request date: _____

Vendor Name: _____ Company Name: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail: _____

Description of what you are interested in selling:

Begin Date: _____

Signed by

Date

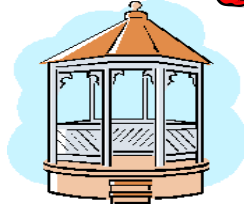
Return form by mail, fax or drop off at:

City of Orange City
Attn: Danielle Lung
205 East Graves Ave.
Orange City, FL 32763

***Payment will be accepted at the start of the market. It is \$5 per space, \$15 if you require power. Permitted payment types are cash, check or money orders made out to the City of Orange City.*

NOTICE Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Orange City



 Farmer's Market

CITY OF ORANGE CITY FARMER'S MARKET POLICIES

The Market will operate on Friday from 8:00am to 1:00pm.

Set up begins at 6:30am; all vendors must be fully operational by 8:00am. Vendors will not be allowed to breakdown their space until 1:00 pm.

All new vendors must have submitted a vendor application by the Wednesday of the week they are choosing to participate. Vendors must have been approved prior to participating in the market. Submitting an application does not guarantee approval. If vendors decide to diversify, or carry a new product, they must resubmit and application and wait for approval before undergoing the modification.

Vendors will be limited to the sale of plants, bakery, produce, consumable items, approved arts and crafts, and related items sold by Farmer's Market vendors and holiday/seasonal items. The sale of other retail flea market items and antiques will not be permitted.

Vendors must obtain, display and keep current applicable licenses. All vendors are required to display business names at all times.

There is no parking on the grass, or driving over sidewalks (unless you have prior approval from the market manager). Vendors may park on grass to load and unload market items, but vehicle must be moved. Vendors are not allowed to park in the library parking lot.

Market spaces are assigned for full-time vendors. Part-time vendors will also have assigned spaces, but they may not remain consistent week to week. Market manager will assign spaces. City reserves right to move vendors.

Sales must be made in an orderly and business-like fashion. Shouting, hawking, and other loud and objectionable tactics of solicitation are not allowed.

Three consecutive no call/no shows will constitute an automatic termination.

Vendors are responsible for the cleanup in the vicinity of their operations.

The City does not provide tables or tents. Vendors must set up their own equipment.

Vendor fees:

Full-time rate	\$5.00 per 10'x10' space per week
Full-time rate with power	\$15.00 per 10'x10 space per week
Part-time rate	\$7.00 per 10'x10' space per week
Part-time rate with power	\$17.00 per 10'x10' space per week

Full-time vendors' must pay for the entire upcoming month. A vendor who participates a minimum of forty weeks a year is considered full time. Part-time vendors must pay at the start of the market. Permitted payment types are cash, check or money orders made out to the City of Orange City.

Suggested vendor category goals

25% (No Cap)	Produce <i>Fresh, home-grown local produce; organically grown products encouraged</i>
35%	Large and Small Plants <i>Fresh cut and dried flowers, seeds/seedlings/flats, potted plants, bushes, and herbs</i>
25 – 30%	Baked/Prepared Foods <i>Breads, pies, cookies, cakes, other homemade foods, jams, jellies, honeys, granola, ready-to-eat items such as sandwiches, grilled items, and snack foods.</i>
10 – 15%	Other

For any other questions, please contact Danielle Lung at 386-775-5410 or dlung@ourorangecity.com.